

R 5600 STUDENT DISCIPLINE/CODE OF CONDUCT

A. Purpose

The Student Code of Conduct and this Regulation are established to achieve the following purposes:

1. Foster the health, safety, social, and emotional well-being of students;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of problem student behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the code of student conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of student offenders and students' histories of inappropriate behaviors in accordance with N.J.A.C. 6A:16-7.2 through 7.8, as appropriate.

B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1.

C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and



to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

1. Continued and willful disobedience;
2. Open defiance of the authority of any teacher or person, having authority over the student;
3. Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
4. Physical assault upon another student;
5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
6. Willfully causing, or attempting to cause, substantial damage to school property;
7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
9. Incitement which is intended to and does result in truancy by other students;
10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
11. Harassment, intimidation, or bullying.



Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:37-2.1 and 2.2.

D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
2. Education that supports students' development into productive citizens;
3. Attendance in safe and secure school environments;
4. Attendance at school irrespective of students' marriage, pregnancy, or parenthood;
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5;
6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.1 through 7.8; and
7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of



certain information provided by pupils, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Pupil records, creation, maintenance and retention, security and access, regulations, nonliability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records, as well as other existing Federal and State laws and rules pertaining to student protections.

E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

A student will be provided positive reinforcement for good conduct and academic success.

2. Supportive Interventions and Referral Services

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:16-8.1 and 8.2 and Policy and Regulation 2417.

3. Remediation of Problem Behavior

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

a. Restitution and Restoration

- (1) A student may be required to make restitution for any loss resulting from the student's conduct; or



- (2) A student may be required, at the discretion of the school district and when appropriate, to restore to its former condition any damaged or defaced property resulting from the student's conduct.
- b. Counseling
- (1) A student may be required to consult with school guidance counselors or Child Study Team members.
 - (2) The counselor will explain why the student's conduct is unacceptable to the school and damaging to the student, what the consequences of continued misconduct are likely to be, and appropriate alternative behaviors.
 - (3) The counselor may refer the student, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to the Child Study Team, the school's Intervention and Referral Services Team, a public or private social agency, a legal agency, or any other referral service that may assist the student.
- c. Parent Conferences
- (1) Students may be required to attend a meeting with their parent and appropriate school staff members to discuss the causes of the student's behavior, possible remediation, potential disciplinary measures, and alternative conduct.
- d. Alternate Educational Program
- (1) Students may be assigned to an alternate educational program as recommended by the student's guidance counselor, classroom teacher, Child Study Team, and/or other school staff member.



4. Students with Disabilities

For students with disabilities, the remedial measures and behavioral interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

F. School Responses to Violations of Behavioral Expectations

1. In accordance with the provisions of N.J.A.C. 6A:16-7.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:

- a. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;
- b. Be consistent with other responses, pursuant to N.J.A.C. 6A:16-5.5;
- c. Provide for equitable application of the Code of Student Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic, pursuant to N.J.S.A. 10:5-1 et seq. and
- d. Be consistent with provisions of N.J.S.A. 18A:6-1, Corporal Punishment of Students.

G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

1. Admonishment/Reprimand



- a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that additional misconduct may warrant a more severe penalty.
2. Temporary Removal from Classroom
 - a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
 - b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the teacher's room.
 - c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.
 3. Meeting with School Administration and Parent
 - a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and expectations.
 4. Deprivation of Privileges
 - a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
 - (1) Moving freely about the school building;
 - (2) Participation in co-curricular or inter/intrascholastic activities;
 - (3) Attendance at a school-related social or sports activity;
 - (4) Participation in a graduation ceremony;



- (5) Transportation to and from school on a school bus;
or
 - (6) Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et seq.
- 5. Detention
 - a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
 - b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
 - c. A student may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.
- 6. Grade Adjustment
 - a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for misconduct.
- 7. In-school Suspension
 - a. If the school operates an in-school suspension program, a student may be removed from his/her regular classes and required to report to the in-school suspension program.
 - b. In-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
- 8. Suspension from School



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 9 of 29
Student Discipline/Code of Conduct
M

- a. A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2 and 6A:16-7.3, and Policy 5610.
 - b. Suspension from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
9. Expulsion
- a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
 - b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.

H. Chart of Discipline

1. Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. The Administration reserves the right to assign penalties to offenses not listed or to adjust a particular penalty where the severity of the offense warrants. Parent(s) will be notified for violations of all offenses listed.

Student Discipline for Elementary Schools

		First Level	Second Level	Third Level
1.	Inappropriate Language/Profanity	Teacher and/or Principal Conference with student	Principal Conference with student	Up to suspension
2.	Disrespect to Others	Teacher and /or Principal Conference with student	Principal Conference with student	Up to suspension
3.	Inappropriate Use of Hands/Physical Aggression/Use of	In school detention	In school detention	Suspension progressive



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 10 of 29
Student Discipline/Code of Conduct
M

	Force			
4.	Willful Disobedience/ Insubordination	Teacher and/or Principal conference with student	Principal conference with student	Up to suspension
5.	Damage of School Property, Supplies and/or Equipment/Vandalism (see Policy 5513 and 7610)	Payment of Fine and/or Replacement Cost	Same as First Level plus up to Suspension or Expulsion	Same as First Level plus up to Suspension or Expulsion
6.	Theft or Possession of Stolen Property	Teacher and/or Principal conference with student counseling/ restitution	Teacher and/or Principal conference with student counseling/ restitution	Restitution/Up to suspension/police
7.	Fighting and Abetting	Up to suspension	Up to suspension	Up to suspension
8.	Disruption of Educational Process (See Policy 5560)	Teacher Conference	Up to suspension	Up to suspension
9.	Possession, Consumption, Use or being under the influence of Alcohol or other drugs, including anabolic steroids (See Policy 5530)	No less than 5 days, no more than 10 days OSS; non- compliance with evaluation, interventions and referrals may result in expulsion.	Same as first level but SAC shall require outside assessment from alcohol/drug treatment facility and enrollment in alcohol/drug rehabilitation program if appropriate prior to return to school.	Same as Second Level
10.	Distribute, attempt to distribute, or	No less than 10 days OSS, Board hearing,	Same as First Level	Same as First Level



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 11 of 29
Student Discipline/Code of Conduct
M

	possession with intent to distribute, Alcohol or other Drugs or Drug Paraphernalia (See Policy 5530)	evaluations, interventions, referrals and conferencing pursuant to Board Substance Abuse Policy		
11.	Assault on District BOE Members or Employees not involving use of a weapon or firearm (See Policy 5612)	Immediate removal from school. BOE due process proceedings	Same as First Level	Same as First Level
12.	Bus Misbehavior	Administrative conference with student	Administrative conference with student, parent notification	Administrative conference with student, parent notification, in-school detention Fourth Level: Removal from the bus one week Fifth Level: Removal from the bus one month Sixth Level: Removal from the bus permanently
13.	Assault with a Weapon except a Firearm (See Policy 5613)	Immediate removal from school's general education program for period not to exceed one year and placed in alternative education program or student with disability in accordance with	Same as First Level	Same as First Level



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 12 of 29
Student Discipline/Code of Conduct
M

		applicable law and regulation; BOE due process proceedings		
14.	Student Convicted or Adjudicated Delinquent for Possession of a Firearm on School Grounds or for Committing a Crime while in Possession of a firearm on school grounds or found knowingly in possession of firearm on school grounds.	Immediate removal from school's general education program for period not less than one year and placed in alternative education program or student w/disability in accordance with applicable law and regulation.	Same as First Level	Same as First Level
15.	Smoking (See Policy 5533)	Teacher and/or Principal conference	Principal conference	Up to suspension
16.	Harassment, Intimidation, Bullying (See Policy 5512)	Consequences for HIB are according to the severity of the offense, considering developmental age of the offender student(s) and student(s) histories of inappropriate behavior up to and including suspension or expulsion. Also, some consequences for retaliation against student that complains under HIB Policy 5512	Same as First Level	Same as First Level
17.	Death Threat with or without Weapon (See Policy 5350)	Suspension at administrative discretion	Same as First Level	Same as First Level
18.	Threatening Words or Behavior	Suspension at administrative	Same as First Level	Same as First Level



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 13 of 29
Student Discipline/Code of Conduct
M

(See Policy 5350)	discretion		
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Student Discipline for Secondary Schools

While the administration of the Wayne School System realizes that no list of offenses will ever be complete, the following offenses will be penalized by either central detention (CD), Saturday detention (SD), in-school suspension (ISS), or out-of-school suspension (OSS) depending upon the severity of the problem. The Administration reserves the right to assign penalties to offenses not listed or to adjust a particular penalty where the severity of the offense warrants. Parents will be notified for violations of all offenses listed.

		Middle School	High School
1.	Profanity, Disobedience, Insubordination, Abusive Language, Disrespect to Other		
		Middle School	High School
	First Offense	Up to three days OSS	Same as Middle School
	Second Offense	Minimum three days OSS, consultation with school counselor	Same as Middle School
	Third Offense	Minimum five days OSS, Consultation with school counselor and parent	Same as Middle School
2.	Possession, Consumption, Use or being under the influence of Alcohol or other drugs, including anabolic steroids (See Policy 5530)		
	First Offense	No less than 5 days, no more than 10 days OSS; contact	Same as Middle School



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 14 of 29
Student Discipline/Code of Conduct
M

		parent/guardian for assessment; notification to SAC; non-compliance with evaluation, interventions and referrals may result in expulsion; administrative conference and physician's report verifying alcohol or other drugs to not interfere with student's ability to perform in school or a non-diluted, negative chemical screening analysis for re-entry to school.	
	Second Offense	Minimum eight days OSS or Expulsion and SAC shall require outside assessment from alcohol/drug treatment facility and enrollment in alcohol/drug rehabilitation program if appropriate prior to return to school	Minimum ten days OSS or Expulsion, and SAC shall require outside assessment from alcohol/drug treatment facility and enrollment in alcohol/drug rehabilitation program if appropriate prior to return to school
3.	Distribute, Attempt to Distribute, or Possession with Intent to Distribute, Alcohol or other Drugs or Drug Paraphernalia (See Policy 5530)		
	First Offense	No less than 10 days	Same as Middle School



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 15 of 29
Student Discipline/Code of Conduct
M

		OSS, Board hearing, evaluations, interventions, referrals and conferencing pursuant to Board Substance Abuse Policy	
4.	Assault on District BOE Members or Employees not involving use of a weapon or firearm (See Policy 5612)		
	First Offense	Immediate removal from school. BOE due process proceedings	Same as Middle School
5.	Bus Misbehavior		
	First Offense	Administrative conference with student	Administrative conference with student
	Second Offense	One day CD	SD
	Third Offense	Three Days CD	SD
	Fourth Offense	Removal from the bus one week	Removal from the bus one week
	Fifth Offense	Removal from the bus one month	Removal from the bus one month
	Sixth Offense	Removal from the bus permanently	Removal from the bus permanently
6.	Cutting Class and Study		
	First Offense	One day CD	One hour SD; parent contacted
	Second Offense	Two days CD	Two hours SD; parent contacted
	Third Offense	Three days CD	Third Cut: Credit lost, but student will remain in class (unless he/she is a discipline problem) and may regain credit by completing 6 week



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 16 of 29
Student Discipline/Code of Conduct
M

			session of summer school 2 ½ hours each day, provided the class is offered. If any additional cuts, the student is removed from the class for no credit and placed in Assigned Study for the remainder of the year.
7.	Driving and Parking Violations		
	First Offense	N/A	3 hours SD
	Second Offense	N/A	Loss of driving privilege for 30 days
	Third Offense	N/A	Loss of driving privilege up to balance of school year
8.	Failing to Report to Teacher's Detention		
	First Offense	Up to one day CD	Up to two hours SD
	Second Offense	Up to three days CD	Up to three hours SD
	Third Offense	Up to one day ISS	Two (2) three-hour SD
9.	Fighting/Inciting, Aiding or Abetting a Fight		
	First Offense	Up to one day OSS, administrative conference with guidance intervention, and parent(s) or legal guardian(s) conference	Up to three days OSS, conflict resolution
	Second Offense	Up to two days OSS, parent(s) or legal guardian(s) conference with administrative or guidance intervention	Up to five days OSS, conflict resolution
	Third Offense	Up to five days OSS	Up to ten days OSS possible referral to superintendent



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 17 of 29
Student Discipline/Code of Conduct
M

10.	Harassment, Intimidation, Bullying (See Policy 5512)	Consequences for HIB are according to the severity of the offense, considering developmental age of the offender student(s) and student(s) histories of inappropriate behavior up to and including suspension or expulsion. Also, some consequences for retaliation against student that complains under HIB Policy 5512.	Same as Middle School
11.	Leaving School Property Without Authorization		
	First Offense	Up to one day ISS, parent(s) or legal guardian(s) conference	Up to one day ISS
	Second Offense	Minimum one day ISS	Minimum one day ISS
	Third Offense	Up to one day OSS	Up to 3 days OSS
12.	Not Signing In to School		
	First Offense	Pupil warning	Up to one day ISS
	Second Offense	Up to three days CD	One day ISS
	Third Offense	Up to 1 day ISS, parent(s) or legal guardian(s) conference	Up to three days OSS
13.	Pulling a Fire Alarm		
	First Offense	Up to five days OSS, Police referral	Up to ten days OSS, refer, Police referral
14.	Smoking		



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 18 of 29
Student Discipline/Code of Conduct
M

	(See Policy 5533)		
	First Offense	Up to two days OSS, parent(s) or legal guardian(s) conference, refer to Health Services	Up to two days OSS, file municipal complaint, parental conference at administrative discretion
	Second Offense	Up to five days OSS, file municipal complaint	Up to five days OSS, file municipal complaint, parental conference at administrative discretion
	Third Offense	Up to ten days OSS, file municipal complaint	Up to ten days OSS, file municipal complaint, parental conference at administrative discretion
15.	Tardiness to Class/School Consequences are Per Class, Per Marking Period		
	First Offense	Warning	Warning
	Second Offense	Warning	Warning
	Third Offense	Warning	Teacher's Detention
	Fourth Offense	Warning	Warning
	Fifth Offense	CD	One (1) hour SD
	Sixth Offense	Warning	One (1) hour SD
	Seventh Offense	Warning	Further infractions may result in up to one day OSS
	Eighth Offense	One day ISS	
	Ninth Offense	Warning	
	Tenth Offense	OSS	
	Fifteenth Offense	Minimum one day OSS	
16.	Theft or Possession of Stolen Property		
	First Offense	OSS pending parent(s) or legal guardian(s) conference, includes restitution and referral to juvenile	Up to three days OSS, referral to juvenile authorities, parental conference



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 19 of 29
Student Discipline/Code of Conduct
M

		authorities	
	Second Offense	Three days OSS, refer to juvenile authorities and CST	Up to five days OSS, refer to juvenile authorities, parental conference
17.	Truancy (See Policy 5200)		
	First Offense	Three days CD	Three (3) hour SD
	Second Offense	Five days CD	Up to three days ISS
	Third Offense	One day OSS; parent(s) or legal guardian(s) conference, refer to CST	Up to five days OSS
18.	Damage of School Property, Supplies and/or Equipment/Vandalism (See Policy 5513 and 7610)		
		To be determined by degree, includes restitution, possible referral to juvenile authorities	OSS, To be determined by degree, includes restitution, possible referral to juvenile authorities
19.	Assault with a Weapon except a Firearm (See Policy 5613)		
		Immediate removal from school's general education program for period not to exceed one year and placed in alternative education program or student with disability in accordance with applicable law and regulation; BOE due process proceedings	Same as Middle School
20.	Student Convicted or		



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 20 of 29
Student Discipline/Code of Conduct
M

	<p>Adjudicated Delinquent for Possession of a Firearm on School Grounds or for Committing a Crime while in Possession of a firearm on school grounds or found knowingly in possession of firearm on school grounds. (See Policy 5611) First Offense</p>	<p>Immediate removal from school's general education program for period not less than one year and placed in alternative education program or student w/disability in accordance with applicable law and regulation.</p>	<p>Same as Middle School</p>
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SD = Saturday Detention
TD = Teacher Detention
OSS = Out of School Suspension
ISS = In School Suspension
CD = Central Detention

Middle School Suspensions

In all cases of out of school suspensions, a parent(s) or legal guardian(s) conference with the Assistant Principal, along with the possible participation of the pupil's counselor, will be required before readmission to class.

High School



Any pupil to be placed on out of school suspension will be notified of his/her right to be provided with a parent(s) or legal guardian(s) conference prior to the implementation of the suspension. Also, a parent(s) or legal guardian(s) conference will be held on the second cut of a class.

For purpose of this regulation referral to the CST shall not necessarily require formal evaluation of the pupil referred. The Board's intent is to utilize the expertise of particular district professionals, as needed under the circumstances, to inquire into the reasons for disciplinary infractions and to provide analyses and insights to administrators regarding the pupil's behavior. This referral may, however, result in formal CST evaluation, if appropriate

2. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:16-7.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:16-7.7.
 3. The Principal or designee will maintain a list of community-based health and social service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.
 4. The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
 5. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.
- I. Central Detention - Middle School
 - A. Program Goals
 1. To provide a structured environment for dealing with disciplinary problems that do not warrant suspension from school.



2. To secure parent(s) or legal guardian(s) commitment, involvement and assistance in order to improve a youngster's behavior and academic performance in school.
 3. To insure that the effect of punishment for certain violations of acceptable behavior encourages the student to modify his/her behavior and demonstrate a more acceptable behavior pattern in school.
 4. To help students recognize their responsibility for proper school behavior and good citizenship.
- B. School Responsibilities
1. The school will provide a supervised educational environment.
 2. The school will provide a certified teacher to supervise and assist the students attending the session.
 3. Parent(s) or legal guardian(s) of middle school students assigned to central detention will receive a minimum advance notice of twenty-four hours.
 4. The middle school will notify parent(s) or legal guardian(s) when central detention has been assigned.
- C. Teacher Responsibilities
- The teacher shall operate the program for forty-five minutes beginning no later than ten minutes after the end of the school day in the middle schools, and at the high school, as directed by the Assistant Principal.
1. The teacher/supervisor shall be responsible for:
 - a. Accurate attendance records;
 - b. Supervision of students; and
 - c. Reporting to administration.



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 23 of 29
Student Discipline/Code of Conduct
M

2. The teacher will act as a resource person to those students in need of assistance.

D. Parent(s) or legal guardian(s) Responsibilities.

The parent(s) or legal guardian(s) assume total responsibility for the transportation of the student home from school on days when the student is assigned to central detention.

E. Student Responsibilities

1. The student is responsible for bringing all materials (books, pens, pencils, paper, etc.) necessary to complete his/her assignments.
2. The student is expected to work for the length of the detention.
3. Students who are disruptive and/or uncooperative during the central detention period will be dealt with in a more serious fashion.
4. Detention takes precedence over all other after-school activities.
5. Pupils who are absent or suspended will make up all detentions missed.

F. Referral to Detention

Students will be referred to central detention at the middle school for offense not deemed to warrant out of school suspension. The administration realizes that no list of offenses will ever be complete and therefore reserves the right to assign students to central detention as appropriate punishment for various offenses.

Students may be assigned to central detention only with administrative approval.

Duration of central detention	Middle School 45 minutes
Saturday detention (high school only)	9 – 12 noon

G. Student Behavior Expectations



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 24 of 29
Student Discipline/Code of Conduct
M

1. Students must report within ten minutes after the last period of the day for central detention at the middle school.
2. The administrator will retain a student who arrives late and may assign one or two additional detention periods.
3. Students will remain quiet at all times at the risk of further disciplinary action.
4. Students will not use any kind of electronic devices for recreational purposes.
5. Students will not sleep.
6. Students will not eat or drink anything.
7. Students will not play cards or any other game.
8. Students will not be permitted to go to locker to get books or materials.
9. The student should take all books and materials with him/her at dismissal.

H. Detention After School

1. Students are assigned to this detention only by the administration.
2. Detention takes precedence over all activities held after school.
3. Students who are absent or suspended make up all detentions missed.
4. The school is not responsible for anything left in the detention room.

Saturday Morning Detention – High School

1. Saturday detention will be held Saturday, 9:00 a.m. to 12:00 p.m. at the Wayne Valley and/or Wayne Hills High School. Saturday detention will not be held on long vacation weekends or during school recesses.



Students may be assigned one-hour, two-hour, or three-hour Saturday detentions by an administrator at each high school.

2. Students must bring educational materials to keep them occupied for the time they are assigned.
 3. Use of personal electronic devices shall be permitted under district Policy 2363 Pupil Use of Privately Owned Technology.
 4. Food or beverages of any kind are not permitted.
 5. Students who are disruptive and/or uncooperative during Saturday detention will be required to repeat the detention.
 6. All studentss are to report to the main entrance of the assigned high school not later than 8:55 a.m., where they will be met by a supervisor.
 7. Transportation is solely the responsibility of the parent(s) or legal guardian(s).
 8. Students who are tardy to Saturday detention will make up time in another Saturday detention.
 9. Students who fail to report to Saturday detention will be issued either a Saturday detention (one, two, or three hours) or an In School Suspension (ISS); the decision to assign one or the other rests with the administrator conducting the investigation of the situation, taking each situation on a case by case basis.
- J. Student Conduct Away from School Grounds
1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.
 - a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 26 of 29
Student Discipline/Code of Conduct
M

school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2.

- b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
- c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 7.3, or 7.4.

2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

K. School Bus Conduct

Violations of the rules regarding student conduct on school buses will be handled as follows:

1. The bus driver will report unacceptable conduct to the Principal of the school in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
3. The parent will be notified of the student's reported conduct.
4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.

L. Students with Disabilities



For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

M. Records

1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330.
2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), and N.J.A.C. 6A:32-7.5.
 - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
 - b. Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.
3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public school,



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 28 of 29
Student Discipline/Code of Conduct
M

pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.

4. The Board shall not use a student's past offenses on record to discriminate against the student.
 5. All student disciplinary records pursuant to N.J.A.C. 6A:16-7 shall conform with the requirements set forth in N.J.A.C. 6A:16-7.8(d).
- N. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.
 2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
 3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
 4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
 5. The Superintendent will recommend to the Board revisions to the Student Discipline/Code of Conduct Policy, if needed.
- O. Policy and Regulation Publication and Distribution



REGULATION

WAYNE TOWNSHIP BOARD OF EDUCATION

STUDENTS
R5600/Page 29 of 29
Student Discipline/Code of Conduct
M

The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

Adopted: 21 January 2010
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07 September 2011
19 February 2016

